Town of Swanzey, New Hampshire
Board of Selectmen
Meeting – October 23, 2026
Town Hall – Lower Level - Swanzey, NH

CALL TO ORDER
The meeting was called to order by Chair James Tempesta at 9:03am at the Town Hall, Swanzey, NH. Other members present were Selectmen W William Hutwelker, James Ward and Alan Gross. Others attending were HR Coordinator Meagen Kerris and Town Clerk Heather Estrella.

ABSENT
Mark LaBelle

NEW BUSINESS
There was a discussion of Town Clerk Office hours for November 2026. The schedule will be posted in the lobby, on the website, and on Facebook to give residents enough time to plan for the brief adjustments in hours.

NON-PUBLIC SESSIONS
Non-public session(s) per RSA 91-A:3, II (b) Hiring of a Public Employee
A motion was made by Jay Ward to enter a nonpublic session pursuant to RSA 91-A:3, II (b) which was seconded by Alan Gross. All were in favor by Roll Call and the motion passed**.** The Board entered the non-public session at 9:19am. Present were James Tempesta, W. William Hutwelker III, James Ward and Alan Gross. Others attending were HR Coordinator Meagen Kerris and Town Clerk Heather Estrella.

A motion was made by Jay Ward to come out of the non-public session, seconded by Alan Gross. All were in favor and the motion passed. The non-public session ended at 9:44am.

Heather Estrella left the meeting.

OLD BUSINESS
The Board discussed the state of West Swanzey Sewer billing adjustments that came from a meeting the Board held with Steven Bittel and Scott Self. The matters are proceeding as planned.

The Board discussed the proposal from Joe DiRusso to change the location of one of the Rail Trail crossing signals from the proposed Sawyers Crossing Road location to the intersection of Railroad Street and the Ashuelot Rail Trail. This will be less expensive and easier to complete.

Jay Ward made the motion to approve the submission of a recommended change in scope, per the Department of Public Works and Planning & Community Development, to the MAST 2024 Crossings project. The pair of beacons should be shifted southerly along the Ashuelot Rail Trail to the intersection of Railroad Street and the Ashuelot Rail Trail. The motion was seconded by Alan Gross. All were in favor and the motion carried.

Non-public session(s) per RSA 91-A:3, II (c) Matters which, if discussed in public, would likely affect adversely the reputation of a person
A motion was made by Jay Ward to enter a non-public session pursuant to RSA 91-A:3, II (c) which was seconded by Alan Gross. All were in favor by Roll Call and the motion passed**.** The Board entered the non-

public session at 9:55am. Present were James Tempesta, W. William Hutwelker III, James Ward and Alan Gross. Also present was HR Coordinator Meagen Kerris.

A motion was made by Jay Ward to come out of the non-public session, seconded by Alan Gross. All were in favor and the motion passed. The non-public session ended at 10:07am.

A motion was made by Jay Ward to seal the minutes because divulgence of the information likely would affect adversely the reputation of a person other than a member of this Board; Alan Gross seconded the motion; all were in favor by Roll Call and it passed 4-0.

The Board discussed the recent Planning Board meeting which Chair Tempesta and Alan Gross attended.

Bill Hutwelker left the meeting at 10:21am.

ADJOURNMENT

A motion was made by Jay Ward to adjourn the meeting; Alan Gross seconded the motion, and it passed 3-0.

Adjournment occurred at 10:26am.

Respectfully Submitted,

Meagen Kerris, HR Coordinator

Approved on November 10, 2026